



May 8, 2009

Memorandum

To: Liberal Party of Canada National Executive, Federal Riding Association Presidents, Provincial and Territorial Association Presidents and Executive Directors, and National Election Readiness Committee

From: National Campaign Co-Chairs

Re: **Requirements for Requesting Nomination Meetings in an Electoral District not represented in the House of Commons by a member of the National Liberal Caucus**

- The freeze on requests for nomination meetings for ridings not represented in the House of Commons by a member of the National Liberal Caucus is lifted, effective today.
- Nomination meetings may now be requested. Such requests will be granted only where all requirements set out in the National Rules for the Selection of Candidates are met. Of particular note are the following criteria:
 - No Meeting shall be called in any province or territory until consent thereto is given to the Provincial or Territorial Campaign Chair by the National Campaign Chair;
 - No Meeting shall be held in any Electoral District except in accordance with the Call of such meeting (substantially in Form 7), as provided to the president of an Electoral District Association by the relevant Provincial or Territorial Campaign Chair;
 - the Nomination Contestant search criteria set out in Rule 4 have been met;
 - one or more Qualified Nomination Contestant(s) have been determined through the Green Light Process to have met the Nomination Contestant approval criteria set out in Rule 5; and



- the Electoral District Association has met the Minimum Membership Threshold, which is defined as follows:

The LESSER of:

- (i) 300 EDA members; or
- (ii) a number of EDA members equivalent to one and one half per cent of the Liberal vote in the last federal Election, provided however that in no event shall this reduce the required number of members to less than 100;

PLUS

- (iii) a number of Victory Fund Members equivalent to ten per cent of the number of EDA members required pursuant to subclause (i) or (ii) immediately above, whichever is less. In calculating the number of Victory Fund members for this purpose, a Laurier Club member shall be counted as equal to 5 Victory Fund members,

Examples of the Formula

*Criteria for Eligibility to Request a Nomination Meeting Date
in UNHELD RIDINGS*

There are two criteria:

(i) **Membership:** The **LESSER** of 300 members or 1.5% of the 2008 Liberal vote in the riding, however there is a 100 member minimum. (see below Example B)

(ii) A number of Victory Fund Members equivalent to ten per cent of the number of riding association members required (NB: one Laurier Club membership equals 5 Victory Fund members)

1. EXAMPLE A

VOTES in 2008 election

Conservative Candidate	16,779
Liberal Candidate	15,185
N.D.P. Candidate	7,097
Green Candidate	2,114

- 1.5% of 15,185 equals 227.7 so the required number of members is 228
- The required number of Victory Fund members is 23 (22.8 rounded up to 23)

2. EXAMPLE B

VOTES in 2008 election

Conservative Candidate	31,883
Bloc Candidate	7,143
Liberal Candidate	5,270
N.D.P. Candidate	4,352
Green Candidate	2,436

- 1.5% of 5,270 equals 79, so the required number of members is the 100 minimum
- The required number of Victory Fund members is 10.

3. EXAMPLE C

VOTES in 2008 election

Conservative Candidate	23,795
Liberal Candidate	23,556
N.D.P. Candidate	4,767
Green Candidate	3,636

- 1.5% of 23,556 equals 353, so the required number of members is 300 (ie the lesser of 300 or 1.5% of `08 vote)
- The required number of Victory Fund members is 30.

4. EXAMPLE D

VOTES in 2008 election

Conservative Candidate	21,389
Liberal Candidate	12,492
N.D.P.	10,917
Green	3,636

- 1.5% of 12,492 equals 187, so the required number is 187.
- The required number of Victory Fund members is 19 (18.7 rounded up to 19).